

LOVF DOES NOT REIMBURSE FOR MONIES ALREADY  
PAID OUT BY CLUBS/DISTRICTS



LIONS OF VIRGINIA FOUNDATION (LOVF)  
Post Emergency Grant Report Form



District Governor \_\_\_\_\_ District \_\_\_\_\_

Amount awarded \_\_\_\_\_ Type of disaster \_\_\_\_\_

Date disaster occurred \_\_\_\_\_ Date emergency grant relief efforts completed \_\_\_\_\_

Number of direct beneficiaries \_\_\_\_\_

<u>Number of People Assisted</u>	<u>Final Emergency Grant Budget.</u> <u>Type of Assistance</u>	<u>Amount Spent</u>
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_____	_____	_____
_____	_____	_____
_____	_____	_____

Amount Returned to LOVF \_\_\_\_\_

PLEASE INCLUDE....

- Original receipts for all items and supplies purchased with LOVF funds
- Photos showing the Lions involvement in relief activities

As the grant administrator, in signing this document, you verify that the information contained in this report submitted to LOVF details and accurate and factual accounting of the Lions relief efforts carried out with LOVF grant funds.

DATE \_\_\_\_\_

Grant Administrator: Name (print) \_\_\_\_\_

Signature \_\_\_\_\_

Failure to submit a final report in a timely matter may affect the district's chances of applying for subsequent or future emergency grants. LOVF must first close out previous emergency grants before considering additional requests for assistance. Please contact LOVF with any questions.

Please remember, emergency grant funds must be used only to provide basic necessities—such as food, clothing, bottled water and medical supplies. The LOVF funds may not be used to rebuild damaged structures or to provide housing for disaster victims. Other relief organizations and government agencies are better positioned to address such longer-term needs.

If the grant funds are used for ineligible expenditures or handed over to another organization, the District will be asked to reimburse this amount to LOVF. Please contact LOVF if there are any questions regarding what qualifies as an eligible expenditure.